

HOW TO OBTAIN A PASSPORT FOR A MINOR

Every child who is a United States citizen must have a passport to travel outside of the country. Passports are issued by the United States Department of State. For minors under the age of 16, the application must be submitted in person at a Passport Acceptance Facility. Most post offices are Passport Acceptance Facilities. You can locate other facilities by going to the Department of State's website at <http://iafdb.travel.state.gov/> .

When you apply for a passport on behalf of a minor, the following documentation will be needed: a completed passport application, proof of US citizenship for the child, proof of the relationship between the child and parent/guardian, current identification for the parent/guardian, passport photos, and all applicable fees. For more information about the specific documentation to bring and fees you will need to pay, you can go to <http://travel.state.gov/content/passports/english/passports/under-16.html> .

The minor child **and** both parents/guardians **must** appear in person at the time of application. If one parent/guardian is unable to appear in person, then the passport application must be accompanied by **Form DS-3053: Statement of Consent** from the absent parent/guardian. This form must be signed and notarized. This is **not necessary** if any of the following conditions are applicable:

- Child is over the age of 16, or
- Only the applying parent is listed on the birth certificate, or
- Applying parent has court order awarding them sole legal custody of the minor child, or
- Applying parent has court order permitting them to travel with the minor child, or
- There is a court order declaring the non-applying parent incompetent, or
- The non-applying parent is deceased. A death certificate will have to be submitted with the application.

You can get Form DS-3053 at <http://travel.state.gov/content/passports/english/passports/under-16.html>.

What if I cannot obtain consent from the other parent?

Under certain circumstances, you can obtain a passport for a minor child without their consent. If you cannot get written consent from the other parent/guardian or you do not have a court order granting you sole custody of your child, **complete Form DS-5525: Statement of Exigent/Special Family Circumstances**. This form can be accessed at the website link above. In

the form, you must explain **in detail** the other parent's unavailability and recent efforts made to contact him or her. If there are certain circumstances that would make it unsafe to contact the other parent, such as domestic violence, these circumstances must also be explained **in detail**. You should also provide documentation that supports your claim, such as a custody order, incarceration order, or Order of Protection. Issuance of the passport for the minor child is at the discretion of the Department of State and is not guaranteed.

What if my application is denied and the passport is not issued?

Before denying a passport application, the Department of State usually requests further documentation and will explain the reason the documentation is needed. If you receive such a request, you should respond to the request by the given deadline. If you do not respond by that date, the application will be denied and you will lose the application fees. After the additional documentation is submitted the Department of State still has discretion whether or not to issue the passport. Application fees are non-refundable. If your application is denied because there is a passport issuance alert in effect for your child, you should speak with an attorney about how you might be able to address this issue.

How much time will it take for my application to be processed?

The usual processing time for a passport application is between 4 to 6 weeks. If you need the passport sooner, for an additional fee, you can request that the application be expedited. Expedited applications are usually processed within 3 weeks. If you need the passport in less than 2 weeks, you must make an appointment to apply directly at the New York Passport Agency by calling **1-877-487-2778**. When you make the appointment, be sure to ask what documents you should bring with you. If approved, a passport will be issued within 5 business days.

What is the passport application fee?

There are two separate fees that must be paid: (1) an **application fee**, and, (2) an **execution fee**. For the exact fee amounts, go to:

http://travel.state.gov/content/passports/english/passports/information/fees.html#payment_instructions

If you submit incorrect passport fees, the processing of your application could be delayed. The **application fee** is payable to "The Department of State." The **execution fee** is paid directly to the Passport Acceptance Facility. Both fees must be paid at the time the application is submitted. Payment by check or money order is recommended because some passport acceptance facilities do not accept cash or credit cards.

If you have questions or require further assistance, please contact:

Queens Legal Services

(347) 592-2200

qlsinfo@queenslegalservices.org

CÓMO OBTENER UN PASAPORTE PARA UN MENOR DE EDAD

Todo niño que sea ciudadano de los Estados Unidos debe tener un pasaporte para viajar fuera del país. El encargado de emitir los pasaportes es el Departamento de Estado de los Estados Unidos. Para los menores de 16 años, la solicitud se debe presentar en persona en un Centro de aceptación de pasaportes. La mayoría de las oficinas de correo son Centros de aceptación de pasaportes. Puede ubicar otros centros al acceder al sitio web del Departamento de Estado en <http://iafdb.travel.state.gov/>.

Cuando solicite un pasaporte en nombre de un menor de edad, necesitará la siguiente documentación: una solicitud de pasaporte completa, evidencia de la ciudadanía estadounidense del niño, evidencia de la relación entre el niño y el padre/tutor legal, identificación actual del padre o tutor legal, fotos para el pasaporte, y todas las tarifas correspondientes. Para obtener más información acerca de la documentación específica que debe traer y las tarifas que debe pagar, puede acceder a <http://travel.state.gov/content/passports/english/passports/under-16.html>.

El niño menor de edad y los padres/tutores legales **deben** presentarse en persona en el momento de la solicitud. Si uno de los padres/tutores legales no puede presentarse en persona, la solicitud de pasaporte debe estar acompañada por el **Formulario DS-3053: Declaración de consentimiento** completado por el padre/tutor legal ausente. Este formulario debe estar firmado y autenticado mediante acta notarial. Esto **no es necesario** si se aplica alguna de las siguientes condiciones:

- El niño tiene más de 16 años de edad, o
- Solo se incluye al padre solicitante en el certificado de nacimiento, o
- El padre solicitante tiene una orden judicial que le otorga la custodia legal **exclusiva** del niño menor de edad, o
- El padre solicitante tiene una orden judicial que le permite viajar con el niño menor de edad, o
- Hay una orden judicial que declara que el padre no solicitante es incapaz, o
- El padre no solicitante ha fallecido. Se deberá presentar un certificado de defunción junto con la solicitud.

Puede obtener el Formulario DS-3053 en <http://travel.state.gov/content/passports/english/passports/under-16.html>.

¿Qué sucede si no puedo obtener el consentimiento del otro padre?

En ciertas circunstancias, es posible obtener un pasaporte para un niño menor de edad sin su consentimiento. Si no puede obtener un consentimiento por escrito del otro padre/tutor legal o no tiene una orden judicial que le otorgue la custodia exclusiva de su hijo, **complete el Formulario DS-5525: Declaración de circunstancias familiares urgentes/especiales**. Se puede acceder a este formulario en el vínculo del sitio web mencionado anteriormente. En el formulario, debe explicar **en detalle** la falta de disponibilidad del otro padre y los esfuerzos recientes por comunicarse con él o ella. Si existen determinadas circunstancias que hicieran que no fuera seguro comunicarse con el otro padre, como violencia doméstica, estas circunstancias también se deben explicar **en detalle**. También debe proporcionar documentación que respalde su afirmación, como una orden judicial, una orden de encarcelamiento o una orden de protección. La emisión del pasaporte para el niño menor de edad queda a criterio del Departamento de Estado y no está garantizada.

¿Qué sucede si rechazan mi solicitud y no se emite el pasaporte?

Antes de rechazar una solicitud de pasaporte, el Departamento de Estado en general solicita más documentación y explicará por qué se necesita más documentación. Si recibe dicha solicitud, debe responder a ella antes del plazo dado. Si no responde antes de dicha fecha, se rechazará la solicitud y usted perderá las tarifas de solicitud. Tras presentar la documentación adicional, la decisión de si emitir el pasaporte o no aún quedará a criterio del Departamento de Estado. Las tarifas de solicitud no son reembolsables. Si su solicitud se rechaza debido a que hay una alerta de emisión del pasaporte en vigencia para su hijo, debe hablar con un abogado para que le indique cómo puede abordar este problema.

¿Cuánto se tardará en procesar mi solicitud?

Con frecuencia, el tiempo de procesamiento para una solicitud de pasaporte es de 4 a 6 semanas. Si necesita el pasaporte más pronto, puede solicitar que se acelere la solicitud por una tarifa adicional. Con frecuencia, las solicitudes urgentes se procesan en 3 semanas. Si necesita el pasaporte en menos de 2 semanas, debe programar una cita para solicitarlo directamente en el Departamento de Pasaportes de Nueva York llamando al número **1-877-487-2778**. Cuando programe la cita, asegúrese de preguntar qué documentos debe llevar. Si se aprueba, el pasaporte se emitirá en 5 días hábiles.

¿Cuál es la tarifa de solicitud de pasaporte?

Se deben pagar dos tarifas por separado: (1) una **tarifa de solicitud**, y (2) una **tarifa de ejecución**. Para consultar los importes exactos de las tarifas, acceda a: http://travel.state.gov/content/passports/english/passports/information/fees.html#payment_instructions Si presenta tarifas de pasaporte incorrectas, el procesamiento de su solicitud se puede demorar. La tarifa de **solicitud** se debe extender al "Departamento de Estado". La **tarifa de ejecución** se paga directamente al Centro de aceptación de pasaportes. Las dos tarifas se deben pagar en el momento en que se presenta la solicitud. Se recomienda el pago mediante cheque o giro bancario, ya que algunos centros de aceptación de pasaportes no aceptan efectivo ni tarjetas de crédito.

Si tiene preguntas o necesita más ayuda, comuníquese con:

Queens Legal Services

(347) 592-2200

qlsinfo@queenslegalservices.org



U.S. Department of State

STATEMENT OF CONSENT:

ISSUANCE OF A U.S. PASSPORT TO A MINOR UNDER AGE 16

USE OF THIS FORM

The information collected on this form is used in conjunction with the DS-11, "Application for a U.S. Passport" When a minor under age of 16 applies for a passport and one of the minor's parent or legal guardians is unavailable at the time the passport is executed, a completed and notarized DS-3053 can be used as the statement of consent. If the required statement is not submitted, the minor may not be eligible to receive a U.S. passport. The required statement may be submitted in other formats provided they meet statutory and regulatory requirements.

FORM INSTRUCTIONS

1. Complete items 1 and 2
2. Complete item 3. Statement of Consent, only if you are a non-applying parent or guardian consenting to the issuance of a passport for your minor child. NOTE: Your signature must be witnessed and notarized in item 4.
3. The written consent from the non-applying parent that accompanies an application for a new U.S. passport must not be more than 90 days old. A clear photocopy of the front and back of the non-applying parent's government-issued photo identification is required with the written consent.
4. Please submit this form with your minor child's new DS-11 passport application to any designated acceptance facility, U.S. Passport Agency, U.S. Embassy, or U.S. Consulate abroad.

WARNING: False statements made knowingly and willfully on passport applications, including affidavits or other supporting documents submitted therewith, may be punishable by fine and/or imprisonment under U.S. law, including the provisions of 18 U.S.C. 1001, 18 U.S.C. 1542, and/or 18 U.S.C. 1621.

FOR INFORMATION, QUESTIONS, AND INQUIRIES

For passport and travel information, please visit our website at travel.state.gov. In addition, contact the National Passport Information Center (NPIC) toll free at 1-877-487-2778 (TDD 1-888-874-7793) or by e-mail at NPIC@state.gov. Customer Service Representatives are available Monday-Friday 8:00 a.m. - 10:00 p.m. Eastern Standard Time (excluding federal holidays). Automated information is available 24/7.

For information on International Parental Child Abduction, please visit www.travel.state.gov/childabduction or contact the Office of Children's Issues by telephone at 1-888-407-4747 or by e-mail at PreventAbduction@state.gov.

PRIVACY ACT STATEMENT

AUTHORITIES: We are authorized to collect this information by 22 U.S.C. 211a et seq.; 8 U.S.C. 1104, 26 U.S.C. 6039E; Executive Order 11295 (August 5, 1966), and 22 C.F.R. parts 50 and 51.

PURPOSE: The primary purpose for soliciting the information is to establish two parent consent for a minor's passport application as required by Public Law 106-113, Section 236.

ROUTINE USES: This information may be disclosed to another domestic government agency, a private contractor, a foreign government agency, or to a private person or private employer in accordance with certain approved routine uses. These routine uses include, but are not limited to, law enforcement activities, employment verification, fraud prevention, border security, counterterrorism, litigation activities, and activities that meet the Secretary of State's responsibility to protect U.S. citizens and non-citizen nationals abroad.

More information on the Routine Uses for the system can be found in System of Records Notices State-05, Overseas Citizen Services Records and State-26, Passport Records.

DISCLOSURE: Failure to provide the information requested on this form may result in the refusal or denial of a U.S. passport application.

PAPERWORK REDUCTION ACT STATEMENT

Public reporting burden for this collection of information is estimated to average 20 minutes per response, including the time required for searching existing data sources, gathering the necessary data, providing the information and/or documentation required, and reviewing the final collection. You do not have to supply this information unless this collection displays a currently valid OMB control number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: U.S. Department of State, Bureau of Consular Affairs, Passport Services, Office of Program Management and Operational Support, 2201 C Street NW, Washington, D.C. 20520.



U.S. Department of State

OMB CONTROL NO. 1485-0049
OMB EXF RA7-01 DATE 10-28-2010
EST MATED BL PDEN 10 MARCH

STATEMENT OF CONSENT:
ISSUANCE OF A U.S. PASSPORT TO A MINOR UNDER AGE 16
Attention: Read WARNING and FORM INSTRUCTIONS on page 1

1. MINOR'S NAME

Last [] First [] Middle []

2. MINOR'S DATE OF BIRTH (mm/dd/yyyy)

3. STATEMENT OF CONSENT To be completed by the non-applying parent or guardian using his/her information when not present at the time the applying parent or guardian submits the minor's application. Statements expire after 90 days

_____ give my consent to the issuance of a United States passport to my minor child named on this application
Print Name (non-applying parent)

Street Address (non-applying parent) Apartment City State Zip Code

() Area Code Telephone Number E-mail Address

STOP! YOU MUST SIGN THIS FORM IN FRONT OF A NOTARY.

OATH: I declare under penalty of perjury that all statements made in this supporting document are true and correct

_____ Date (mm/dd/yyyy)
Signature of Non-Applying Parent or Guardian

NOTE: A clear photocopy of the front and back of the identification you presented to the notary is required with this form.

4. STATEMENT OF CONSENT NOTARIZATION

Name of Notary _____
Print Name (Notary Public)

Location _____
City State

NOTARY SEAL

Commission Expires _____
Date (mm/dd/yyyy)

Identification Presented by Non-Applying Parent or Guardian:
 Driver's License Passport Military ID Other (specify) _____

ID Number _____ Place of Issue

Issue Date (mm/dd/yyyy) Expiration Date (mm/dd/yyyy)

OATH: By signing this document, I certify that I am a licensed notary under laws and regulations of the state or country for which I am performing my notarial duties, that I am not related to the above affiant, that I have personally witnessed him/her sign this document, and that I have properly verified the identity of the affiant by personally viewing the above notated identification document and the matching photocopy.

Signature of Notary _____ Date of Notarization _____
Date (mm/dd/yyyy)



U.S. Department of State

STATEMENT OF EXIGENT/SPECIAL FAMILY CIRCUMSTANCES FOR ISSUANCE OF A U.S. PASSPORT TO A MINOR UNDER AGE 16

USE OF THIS FORM

Passport applications for minors under the age of 16 require both custodial parents/legal guardians' signatures unless a notarized, written statement of consent from the non-applying custodial parent/legal guardian is provided.

Use this form only if the notarized, written consent of a parent or legal guardian with custody of the minor applicant under 16 cannot be obtained. Your statement in the form must explain the reason why you cannot obtain the notarized statement of consent. You must show that there are exigent or special family circumstances that make two parent/guardian consent unobtainable.

Your request may qualify as a exigent circumstance if there is a time-sensitive emergency and the inability of the minor to obtain a passport would jeopardize the minor's health or welfare.

Your request may qualify as a special family circumstance if the minor's family situation makes it exceptionally difficult or impossible for one or both of the minor's custodial parents/legal guardians to provide the notarized, written consent.

FORM INSTRUCTIONS

- 1. Please complete the questions on this form to the best of your knowledge. Generally, the more information you are able to provide, the faster we may be able to process your U.S. passport application.
2. If you are unsure of the answer to a question, please provide a response to the best of your knowledge. For example, if you are unsure of an exact address, please provide the city, state, or street name if you can recall them. Passport Services will consider all the information derived from the form in its entirety.
3. If you have no knowledge of the answer to a question, please write "I don't know."
4. If you need more space to respond to a question, please write the rest of your response on a separate sheet of paper.

FOR MORE INFORMATION AND/OR QUESTIONS

For passport and travel information, please visit our website at travel.state.gov. In addition, contact the National Passport Information Center (NPIC) toll-free at 1-877-487-2778 (TDD 1-888-874-7793) or by e-mail at NPIC@state.gov. Customer Service Representatives are available Monday-Friday, 8:00a.m.-10:00p.m. Eastern Standard Time (excluding federal holidays). Automated information is available 24/7.

For information on International Parental Child Abduction, please visit www.travel.state.gov/childabduction or contact the Office of Children's Issues by telephone at 1-888-407-4747 or by e-mail at PreventAbduction@state.gov.

WARNING

False statements made knowingly and willfully on passport applications, including affidavits or other supporting documents submitted therewith, may be punishable by fine and/or imprisonment under U.S. law, including the provisions of 18 U.S.C. 1001, 18 U.S.C. 1542, and/or 18 U.S.C. 1621.

PRIVACY ACT STATEMENT

AUTHORITIES: We are authorized to collect this information by 22 U.S.C. 211a et seq.; 8 U.S.C. 1104; 26 U.S.C. 6039E; Executive Order 11295 (August 5, 1966); and 22 C.F.R. parts 50 and 51.

PURPOSE: The primary purpose for soliciting this information is to establish a possible exigent/special family circumstance exception to Public Law 106-113, Section 236, requiring two parent consent for a minor's passport application.

ROUTINE USES: This information may be disclosed to another domestic government agency, a private contractor, a foreign government agency, or to a private person or private employer in accordance with certain approved routine uses. These routine uses include, but are not limited to, law enforcement activities, employment verification, fraud prevention, border security, counterterrorism, litigation activities, and activities that meet the Secretary of State's responsibility to protect U.S. citizens and non-citizen nationals abroad.

More information on the Routine Uses for the system can be found in System of Records Notices State-05, Overseas Citizen Services Records and State-26, Passport Records.

DISCLOSURE: Failure to provide the information requested on this form may result in the refusal or denial of a U.S. passport application.

PAPERWORK REDUCTION ACT STATEMENT

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time required for searching existing data sources, gathering the necessary data, providing the information and/or documents required, and reviewing the final collection. Responding to this collection of information is required to obtain a benefit. You do not have to supply this information unless this collection displays a currently valid OMB control number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: U.S. Department of State, Bureau of Consular Affairs, Passport Services, Office of Program Management and Operational Support, 2201 C Street NW, Washington, D.C. 20520.



U.S. Department of State
STATEMENT OF EXIGENT/SPECIAL FAMILY CIRCUMSTANCES
FOR ISSUANCE OF A U.S. PASSPORT TO A MINOR UNDER AGE 16

OMB CONTROL NUMBER: 1465-0047
 OMB EXPIRATION DATE: 06-30-13
 ESTIMATED BURDEN: 30 Minutes

1. Minor's Name (Last, First, Middle)			2. Minor's Date of Birth (mm/dd/yyyy)		
3. Non-Applying Parent/Guardian's Name (Last, First, Middle)					
Last		First		Middle	
4. Other Names of Non-Applying Parent/Guardian			5. Non-Applying Parent/Guardian's Date of Birth (mm/dd/yyyy)		
6. Non-Applying Parent/Guardian's Last Known Contact Information					
Street				Apartment	
City		State	ZIP Code	Country	
Telephone Number: ()			E-mail Address:		
7. Has any court either in the United States or abroad ever issued an order/decreed that references the custody or travel of the minor child in question? (Examples include a divorce decree, custody order, protection order, stay away order, restraining order, etc.)					
<input type="checkbox"/> Yes <input type="checkbox"/> No					
<i>If yes, you must provide a complete signed, and dated copy of the order(s)/decree(s) with this form</i>					
8. Is the non-applying parent/guardian currently incarcerated? (consent from the incarcerated parent/guardian may be required)					
<input type="checkbox"/> Yes <input type="checkbox"/> No					
<i>If yes, please provide any documentation with this form such as a letter from the convicting criminal court, a copy of the incarceration court order, or a copy of the on-line inmate locator page.</i>					
9. Please explain in detail the reason for your request to issue a U.S. passport book and/or card without the non-applying parent/guardian's consent. If you cannot locate the non-applying parent/guardian, please describe the number of attempts made to contact him or her, exact or approximate dates, the types of attempts (i.e., by letter, phone, e-mail, or in-person), and the outcome of each attempt. Please include the non-applying parent/guardian's last known address, telephone number(s), and place of employment.					
10. Have you attempted to contact the non-applying parent/guardian through any third party? If yes, please list the name of the person contacted, the relationship of the person contacted to the non-applying parent/guardian, the dates of the attempts to contact, and the address and/or telephone number of the contact.					
OATH: I declare under penalty of perjury that all statements made in this supporting document are true and correct.					
Signature of Parent or Legal Guardian:				Date (mm/dd/yyyy):	

September 8, 2011

STATEMENT OF SPECIAL CIRCUMSTANCES

Re: CHILD NAME
Date of Birth: dd/mm/yyyy

To Whom It May Concern:

I am submitting this **Statement of Special Circumstances** for my daughter, NAME. As the custodial parent for NAME I am unable to obtain the consent from her father because of a long history of domestic violence perpetrated by him. My ex-husband was physically, verbally, and emotionally abusive to me and my daughters and has made previous threats to kill us. As a result I needed to obtain a court Order of Protection against him. I have a current Order of Protection against Respondent's name, issued by Queens County Family Court on DATE and in effect until DATE. Due to the history of violence and current order of Protection it is not possible for me to obtain consent from my ex-husband. Doing so would compromise the safety of me and my daughters. Since this Order of Protection was issued I have had no contact with him and do not know his whereabouts. Enclosed is a Certified Copy of the current Order of Protection. I have also enclosed a Certified Copy of the Custody Order from Queens County Family Court, which was issued on DATE, granting me custody of my daughter NAME.

NAME

Date (mm/dd/yyyy)



[travel.state.gov](#) > [Abduction](#) > [Preventing Abduction](#) > **Passport Issuance Alert Program**

[Print](#) [Email](#)

Children's Passport Issuance Alert Program

If you have imminent concerns about international parental child abduction and wish to speak to someone about protecting your child(ren) please call us immediately at 888-407-4747 or email us at PreventAbduction1@state.gov

Parents may enroll their U.S. citizen children under the age of 18 in the Children's Passport Issuance Alert Program (CPIAP), one of the Department of State's most important tools for preventing international parental child abduction. If a passport application is submitted for a child who is enrolled in the CPIAP, the program allows the Department of State, Office of Children's Issues to contact the requesting parent(s) to verify whether the parental consent requirement for minors has been met.

Along with your CPIAP request, you must submit proof of your legal relationship to the child. Such evidence may include a copy of the child's birth certificate or other proof of parentage; for example, a court order from a court of competent jurisdiction granting you custodial rights or legal guardianship over the child. Failure to provide proof of parental relationship may result in passport issuance to your child without your consent or notification.

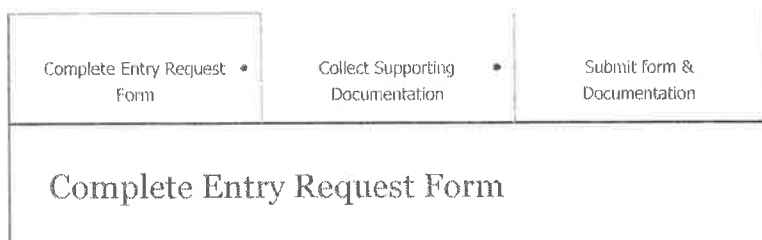
Additionally, requests for enrollment into the CPIAP can also be submitted by law enforcement or a court, or someone acting on behalf of a parent, such as an attorney, a member of Congress, or another family member. Please note, however, that privacy laws and regulations may limit who may be notified upon receipt of a passport application.

This program does not apply to foreign passports and the United States does not have exit controls. U.S. law enforcement generally will not act to prevent a child from leaving the country unless there is a court order clearly prohibiting the removal of the child from the United States. If you are concerned about abduction, you should speak with your attorney about ways in which the court may assist in your prevention efforts.

Learn more about the Passport Issuance Alert Program by visiting our [Frequently Asked Questions](#) page.

NOTE: It is very important that you keep us informed in writing of any changes to your contact information, legal representation, and any court orders involving the child. We make every attempt to reach parents, but without current contact information this can be difficult if not impossible. Failure to notify us of a current address may therefore result in the Department issuing your child a passport without notice to you and/or your consent.

To update information with our office, please send us an email to PreventAbduction1@state.gov or call 1-888-407-4747.



Select from either printing a blank form to fill out by hand or filling out the form online and then printing the completed form.

Download the form and print on one-sided pages using black ink. Legibly complete the form by hand using black ink. Make sure all information included in the form is complete and correct.



-OR- Answer all required questions and confirm all information is complete and correct before printing. Print completed form on one-sided pages using black ink.



Parents may register their U.S. citizen children under the age of 18 in the Children's Passport Issuance Alert Program (CPIAP), one of the Department of State's most important tools for preventing international parental child abduction. If a passport application is submitted for a child who is registered in CPIAP, the Department alerts the parent or parents. This program provides parents advance warning of possible plans for international travel with the child.

Contact Us

Office of Children's Issues at the U.S. Department of State

Country officers are available to speak with you Monday - Friday, 8:00 a.m. - 5:00 p.m. For assistance with an abduction in progress or any emergency situation that occurs after normal business hours, on weekends, or federal holidays, please call toll free at 1-888-407-4747. See all contact information.

Research a Country

Get background information about a country to inform your case

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DUAL NATIONALITY FOR CHILDREN

Many children, born in the U.S. or born abroad to a U.S. citizen parent, are citizens of both the U.S. and another country. A child may acquire the citizenship of a foreign country, for example, through the child's birth abroad, or through a parent. There is no requirement that a U.S. citizen parent consent to a child's acquisition of another nationality. Even though U.S. law may prevent one parent from obtaining a U.S. passport for a child (for example, because of the two-parent signature requirement), a parent may still be able to obtain a foreign passport for a dual national child from the embassy or government of the other country. Under U.S. law, a United States citizen child is required to enter and depart the United States on his or her United States passport. However, please be advised that, since there are currently no exit controls from the United States, U.S. citizen children can still exit the United States undetected on foreign passports.

U.S. law and regulations concerning the issuance of U.S. passports do not apply to foreign governments when they issue passports to people (including children) whom they consider to be citizens of their country, whether or not the foreign passport is issued in the United States and/or to a person the United States considers to be a U.S. citizen. If you think there is a possibility that your child may have another nationality, you are encouraged to contact the relevant country's embassy or consulate directly to inquire about the rules governing the issuance of that country's passport to your child, including the possible availability of mechanisms to prevent the issuance to your child of that country's passport without your consent. The address and telephone numbers for the embassies and consulates for foreign countries within the United States can be found on the Consular Affairs web page at >>travel.state.gov<< under each foreign country's Country Specific Information.

PRIVACY ACT STATEMENT

AUTHORITY: The information solicited on this form is requested pursuant to provisions in Titles 8 and 22 of the U.S. Code, as well as the corresponding federal regulations, including specifically 22 U.S.C. § 211a and Public Law 106-113, Div. B, §1000(a)(7) [Div. A., Title II, §236] of the Admiral James W. Nance and Meg Donovan Foreign Relations Authorization Act, Fiscal Years 2000 and 2001 and Executive Order 11295 (Aug. 5, 1966), and the regulations contained in 22 C.F.R. § 51.28.

PURPOSE: The primary purpose for soliciting the information is to enable the U.S. Department of State to notify you of any pending U.S. passport applications for the child identified on the form and of any U.S. passport held by the child that is still valid for travel. The child's social security number is requested because that number is a unique identifier used to establish the identity of the passport holder.

ROUTINE USES: The information solicited on this form may be made available as a routine use to other government agencies, to assist the U.S. Department of State in adjudicating passport applications and requests for related services, and for law enforcement and administrative purposes. It may also be disclosed pursuant to court order. The information may be made available to foreign government agencies to fulfill passport control and immigration duties. The information may also be provided to foreign government agencies, international organizations and, in limited cases, private persons and organizations to investigate, prosecute, or otherwise address potential violations of law or to further the Secretary's responsibility for the protection of U.S. nationals abroad. This would include, among other entities and agencies, disclosure to The National Center for Missing and Exploited Children, Central Authorities of countries party to the Hague Convention on the Civil Aspects of International Child Abduction ("the Convention"), attorneys of record and legal aid services to assist in facilitating operations under the Convention; local police in connection with notification of next-of-kin and child custody disputes; social services agencies; and parents involved in cases brought under the Convention. The information may also be made available to private U.S. citizen 'wardens' designated by U.S. embassies and consulates. For a more detailed listing of the routine uses to which this information may be put, see the Prefatory Statement of Routine Uses and the listing of routine user set forth in the System of Records Notice (SORN) for Overseas Citizens Services Records (State-05), found at: <http://www.state.gov/m/a/ips/c25533.htm>

DISCLOSURE: Filing a request through the Children's Passport Issuance Alert Program and providing the information requested on this form, including the child's social security number, is voluntary. Failure to complete the form may result in a passport being issued to your child without your knowledge.

PAPERWORK REDUCTION ACT STATEMENT

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time required for searching existing data sources, gathering the necessary documentation, providing the information and/or documents required, and reviewing the final collection. You do not have to supply this information unless this collection displays a currently valid OMB control number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: U.S. DEPARTMENT OF STATE, CA/OCS/L, 10th Floor, WASHINGTON, DC 20522-1707.