**Sanctuary for Families** is New York’s leading service provider and advocate for survivors of domestic violence, sex trafficking, and related forms of gender violence. Sanctuary works to end gender violence through three key areas: direct service; outreach, education and training; and systems-change advocacy.

Sanctuary currently seeks an intern to assist the Communications team. The intern will play a key role in supporting Sanctuary’s State-level advocacy efforts through digital media content creation. Ideal candidates should be organized, pro-active, willing to take on a diverse array of tasks, and well versed in intersectional feminist news and issues.

**Responsibilities:**

* Draft and develop informational webpages on Summer 2020 advocacy priorities
* Create social media graphics for advocacy campaigns
* Assist with the production of informational videos for advocacy campaigns
* Assist with the coordination of Sanctuary’s Advocacy Day in Albany, NY
* Create campaign event invites and other materials as needed
* Write occasional blog posts
* Be prepared to take on a diverse array of tasks

**Supervision:**

* Report directly to the Communications & Outreach Assistant
* Work closely with the Manager of Communications & Outreach
* Be available to support other members of the Development & Communications department and certain Program staff as needed

**Qualifications:**

* Experience with graphic design; Adobe Design Suite a plus
* Experience with iPhone video production; editing skills a plus
* Interest in social justice work, online activism, the movement to end gender violence, and intersectional feminist issues
* Outgoing, positive, and friendly personality
* Excellent organization skills
* Very strong written and oral communication skills
* Works well independently, as well as on a team
* Computer, phone, social media and internet research-savvy
* Familiar with MS Office Suite; knowledge of WordPress a plus

**Hours:**

* Hours are flexible, but intern must be available to come in to our lower-Manhattan office at least 10-15 hours a week

**How to Apply:**

To apply for this internship, please send a resume, cover letter, and a link to a portfolio of your work (optional) to Jess Francois, Manager of Volunteer Relations at JFrancois@sffny.org